

Staff accounts in TIDE

Staff TIDE accounts were not cleared out over summer break, but all staff will be required to update their passwords by going to the TIDE login screen and clicking “Request a new one for this year” under “First Time Login This School Year”.

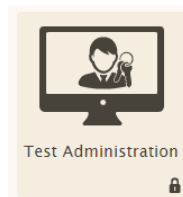
TIDE managers should review users to ensure that any transfers, new hires, and non-certificated staff were not missed.

1. Access WCAP from the Managed bookmarks folder in Chrome

2. Select either Test Administrator or Test Coordinator to access portal cards

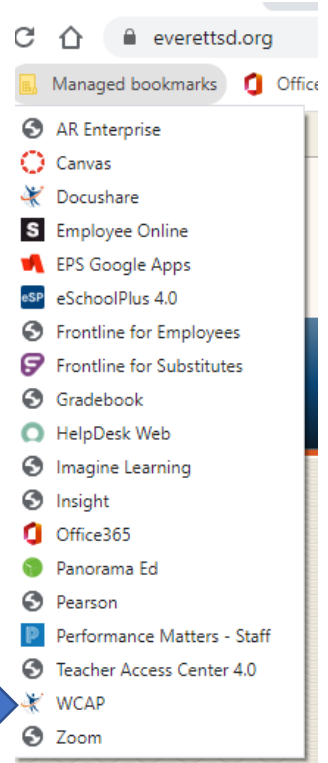


3. Select any portal card with a lock in the lower right corner



4. You are now on the Login screen. Enter your email address and select ‘Request a new one for this school year’.

5. You will receive an email from DoNotReply@cambiumast.org with a link to complete account set up for the school year

A screenshot of the TIDE Login screen. At the top, it says 'Login'. Below that, there are two input fields: one for email (containing 'aschiessl@everettsd.org') and one for password (containing a lock icon). Below the password field is a link that says 'Forgot Your Password?'. Below that is a blue button that says 'Secure Login'. Below the button, it says 'First Time Login This School Year?'. Below that, it says 'The password you used during the previous school year has expired.' and there is a red box around a link that says 'Request a new one for this school year.'